

**Network Minutes**

**Thursday May 12, 2016 CVRD Board Room- 5:30 pm**

**Present:**, Rob Hutchins chair, Denise Williams co-chair, Robert Calnan co chair, Cindy Lise Regional Facilitator, Jennifer Jones , Sheila Service, Linda Roseneck, Diane Pope, Melie De Champlain, John Elzinga, Jan Tatlock, Leslie Welin, Dave Ehle, Jane Hope, Denise McKinlay, Gretchen Hartley, Aimee Sherwood, Joy Emmanuel

**Regrets:** David Robertson, Valorie Masuda, Douglas Hardie, Colleen Fuller, Jane Osborne, Travis Peterson, Rhoda Taylor, Robin Routledge, Tom Walker, Bob Day, Amy Trippe Brophy, Gus Williams, Kate Marsh

**Absent:** Michelle Staples

**Guest:**

**On Leave:** Joanna Nielson, Laura Court, Gerry Giles

1. **Welcome and introductions.**
2. **Adoption of Agenda- Moved/second Approved**
3. **Celebrating Network Members – Denise McKinlay, Aimee Sherwood-** Denise and Aimee shared the history of the Cowichan Hospital Foundation which was established in 1984 to promote, enhance and finance for patient equipment and needs. Currently the Not for Profit organization is raising funds for the new Cowichan District Hospital and to date has raised over 2.2 million dollars. Aimee and Denise reported that this year’s gala dinner raised approximately $178,000.00! Our Cowichan would like to extend our sincere thanks to the Cowichan Hospital Foundation as citizens of the Cowichan Region will benefit from their efforts for years to come.
4. **Delegation-** no presenter
5. **Spotlight Speaker –Youth Health and Wellness-** Jan Tatlock reported on a school based health services with the Youth Wellness Centre that opened at John Barsby School as the example of what is possible. When you have a health and wellness program within a school and the improvement of overall health of youth you have:
   * + Fewer absences
     + Higher educational aspirations
     + Higher graduation rates
   1. How did the John Barsby program achieve success?
      * Reducing barriers
      * Reducing the stigma of Mental Health and Substance Use
      * Having a location where the youth can easily access services
      * A commitment to privacy
      * Building trusting relationships
      * Providing resource such as haircuts, food and a safe place to hang out
      * A multitude of committed community partners

Cowichan Valley also has a Youth Wellness Centre that opened in October of 2015. It has not had the success of the John Barsby program. A number of factors are impacting the success and are currently being addressed by the Mental Health and Substance Use Local Action Team. In particular the location may be the greatest barrier.

1. **Minutes from April 14, OCCHN meeting-**  **Carried**
2. **Correspondence:** 
   1. Letter from BC Healthy Communities thanking OCCHN for contribution to Parksville Upstream Forum
3. **Business Arising from Minutes**:
4. **OCCHN Committee Reports** 
   1. **Business Arising from Admin Committee-**

**Admin Chair**-

* 1. **Budget-** Now that OCCHN has received a grant in the amount of $240,000.00 to be allocated over three years a new three year budget was presented. OCCHN will return to the reporting period of January 1 to December 31 to align with CVRD accounting.
  2. **Granting-** Small grants project will begin in September
  3. **Membership**- no new members or changes. Review of Administration Terms of Reference and Electronic Voting Policy below.
  4. **Asset Mapping and Data Collection**- Snaps Shots project with Social Planning Cowichan moving ahead. The contract has been signed and $10,000.00 will be sent to SPC now with the remaining $5,000.00 at the midpoint following a review of the mid point report.
  5. **Website**- no report

1. **OCCHN Liaisons:**
   1. **Collaborative Services Committee**: no report
   2. **MHSU Collective Impact Initiative:** no report
   3. **Cowichan Valley Hospice project-** A delegation met with Island Health but did not come to consensus on the design of a new hospice/palliative care project. More dialogue is expected regarding the building of this service for our communities as the hopes and vision of the community is to create a centre of excellence versus a small scale renovation.
2. **New Business:**
   1. **Review of Administration Terms of Reference revisions –** Members reviewed minor revisions to the Administration Committee Terms of Reference and updates

**Motion-** that OCCHN adopts the revised Administration Committee Terms of Reference as presented.

**Carried**

* 1. **Electronic Voting Policy-** Members reviewed the Electronic Voting Policy which may be used during months where OCCHN does not meet under the revised meeting schedule beginning in September 2016.

**Motion-** that OCCHN adopts the Electronic Voting Policy as presented.  **Carried**

1. **Regional Anti Smoking Bylaws and Legislation Strategy-** Rob C and Cindy presented information on the current bylaws for smoking within the region. It was clearly evident that not all communities share the same bylaws if any at all. The language and regulations between the bylaws that do exist are all different. It is hoped that OCCHN can gather more information over the summer and prepare a recommendation to go to all local governments in hopes that they will adopt a single cohesive regional bylaw for all communities. The goal is to have the draft recommendation come to OCCHN in September and that we will be able to get onto the agenda’s of the Councils in September/ October.

**Jan Tatlock to talk to Shelley Mcure** regarding Island Health support for this project. A small working group task force will begin meetings shortly.

**NEXT MEETING THURSDAY June 9 6:00 PM- Dinner served at 5:30**

Minutes taken by Cindy Lise- Meeting adjourned at 8:10 pm